



CLEANING REQUEST FORM – THE STATION

Resident Contact Information:

Name:	
Phone:	
Email:	

Cleaning Service Details:

Date:	
Start / Finish Time:	
Address:	The Station, 58 Bowman St Pymont
Service Scope:	Cleaning floors, kitchen, amenities, entry glass, empty & replace bin liner
Additional Service outside of Service Scope if required:	Example - cleaning dishes, packing away furniture into store room etc

Service Cost:

Service Costs are based on the Service Scope tasks listed above and are exclusive of GST. Additional Services required outside of the Service Scope such as dishwashing can be supplied at an additional hourly cost (minimum 1 hour). If required contact Aster Account Services.

Monday to Friday	\$100.00
Saturday	\$150.00
Sundays	\$200.00
Additional Hourly Cost (if required)	\$45.00 per hour (minimum of 1 hour)

Example Total Cost - \$150 (Sat Services) +\$45.00 (additional service) = \$195.00 + GST

Service Payment:

Service payment must be made in advance 1 week prior to the service with confirmation emailed to info@asterservices.com.au

Payment Details are as follows:

Bank: Commonwealth Bank
 Name: Aster Services Pty Ltd
 BSB: 062 099
 Account: 10463589
 Reference: Please include Surname and Date of event followed by JL e.g. JONES170515JL

Aster Contact Details

Onsite Services - Mohammad Lababidi	M 0401 599 966
Account Services - Kate Forster	M 0430 202 118